Please use the key table below to measure the risk level

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Probability (P)** | Severity **(S)** | Calculation of Risk **(P x S = R)** | | | | | | | | | Action Level |
| 5> Almost inevitable | 5 - Death (one or more)  4 - Major injury to many  3 - Major injury / Hospital  2 - Minor First Aid req.  1 - Minor No First Aid | Prob | 5 | 5.M | 10.H | | 15.H | 20.H | 25.H |  | LOW (L) – No action required |
| 4 Very likely |  | 4 | 4.L | 8.H | | 12.H | 16.H | 20.H |
| 3 Likely Possible |  | 3 | 3.L | 6.M | | 9.H | 12.H | 15.H |
| MED (M) – Justify and review each day |
| 2 Possible |  | 2 | 2.L | 4.L | | 6.M | 8.H | 10.H |
| 1 Very unlikely |  | 1 | 1.L | 2.L | | 3.L | 4.L | 5.M |
|  |  |  | 1 | 2 | 3 | | 4 | 5 |  |
|  |
|  |  |  |  |  | Severity | |  |  |  | HIGH (H) – Immediate action. |
|  |  |  |  |  |  | |  |  |  | Further controls needed. Contact Organiser |

请使用以下关键表格评估风险级别。

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 可能性(P) | 严重性(S) |  |  | 风险计算(P x S = R) | | | |  |  |  | 行动级别 |
| 5 >基本不可避免 | 5-死亡（1人或多人）  4-多人重伤  3-重伤/住院治疗  2-伤，需要急救  1-轻伤，不需急救 | 可能性 | 5 | 5.M | 10.H | | 15.H | 20.H | 25.H |  | 低(L)–不需要任何行动 |
| 4 非常可能 |  | 4 | 4.L | 8.H | | 12.H | 16.H | 20.H |
| 3 很可能 |  | 3 | 3.L | 6.M | | 9.H | 12.H | 15.H |
| 中（M）每天整改及审查 |
| 2 可能 |  | 2 | 2.L | 4.L | | 6.M | 8.H | 10.H |
| 1 <非常不可能 |  | 1 | 1.L | 2.L | | 3.L | 4.L | 5.M |
|  |  |  | 1 | 2 | 3 | | 4 | 5 |  |
|  |
|  |  |  |  |  | 严重性 | |  |  |  | 高（H）--必须立即采取行动，需要更多控制 |
|  |  |  |  |  |  | |  |  |  | 措施，联系主办单位 |

|  |  |  |
| --- | --- | --- |
| Contractor Contact Name 搭建商联系人: | Exhibiting Name展商参展公司名称: | Stand Number展位号: |
| Company Name 搭建商公司名称: | Today’s Date & Signature日期与签名:  *\_\_\_\_\_\_ / \_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Issue/ Task:** 行动/ 任务: | **Hazard (s):** 风险: | **Who’s at risk: Exhibitors, Contractors, Sub-contractors, Visitors, Organisers, Venue Staff, Young/new/inexperienced staff, General public, Disabled, Lone Workers, Children, Other (specify).** 受影响人士: 展商、承包商、分包商、访客、主办单位、场地工作人员、年轻/新入职/缺乏经验的员工、公众、残疾人、独立工作者、儿童、其他（请具体说明） | **Risk level**:  **Frequent Severity Max loss & Probability**  风险程度: 频率、严重性、最大损失与可能性 | **Precautions or Control Measures required (State existing measures if adequate)** 所需的预防措施或控制措施:  (如有必要，请说明现有措施) | **Priority:   (High/ Medium/ Low)** 优先次序: (高/中/低) |
| Working at Height 高空作业 |  |  |  |  |  |
| Manual Handling 手动操作 |  |  |  |  |  |
| Slips / Trips / Falls 滑倒，绊倒和跌倒 |  |  |  |  |  |
| Electrical 电力安装 |  |  |  |  |  |
| Fire 火灾隐患 |  |  |  |  |  |
| Tools  使用电动工具及其他机械 |  |  |  |  |  |
| PPE  个人防护装备 |  |  |  |  |  |



|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Add further information on additional pages to describe the following if relevant.*  *If you have these activities on your exhibition stand during the show open period, then you may be asked for a specific risk assessment and PL insurance certificate* 在附加页面上添加进一步的信息，以描述以下内容（如相关）。如果您在展会开放期间在展位上进行这些活动，则可能会被要求提供特定的风险评估和公共责任保险证书。 | | | | | |
| Working Machinery 使用电动工具及其他机械 |  |  |  |  |  |
| Live Demonstrations 现场演示 |  |  |  |  |  |
| Display Vehicles 车辆展示 |  |  |  |  |  |

***Page 2 of 2***