

TALENT ORDER FORM

Please Return Completed Form to:

e-mail: talent@decc.qa

Please fill in or type **BLOCK CAPITALS**

(DECC Cannot be held responsible for mistakes from illegible handwriting)

EXHIBITION DETAILS

Exhibition Name	<input type="text"/>	Exhibition Date	<input type="text"/>
Hall Number	<input type="text"/>	Stand Number	<input type="text"/>
Stand Name	<input type="text"/>	Stand Size	<input type="text"/>

EXHIBITOR'S CONTACT DETAILS

First Name	<input type="text"/>	Last Name	<input type="text"/>
Job Title	<input type="text"/>	Contractor	<input type="checkbox"/>
		Exhibitor	<input type="checkbox"/>
		Agent	<input type="checkbox"/>
Company Name	<input type="text"/>		
Company Address	<input type="text"/>		
City	<input type="text"/>	PO BOX	<input type="text"/>
		Country	<input type="text"/>
Email Address	<input type="text"/>		
Direct No.	<input type="text"/>	Mobile No.	<input type="text"/>
Email Address	<input type="text"/>		<input type="text"/>
On-Site Rep	<input type="text"/>	Mobile No.	<input type="text"/>

TALENT ORDER FORM

HOSTESSES, MODELS & SUPPORT CREW

TALENTS	GENDER Specify gender preference (Male or Female)	RATE QAR PER HOUR (Min. 2 Hours)	UNIT QTY	NO. OF HOURS	NO. OF DAYS	TOTAL AMOUNT QAR
		Orders must be placed 14 days in advance or services are subject to availability				
Hostess		90				
Models		216				
Event Support Crew		RFQ				

Job Description / Responsibilities	Preferred Language(s)	Start Date	Start Time	End Date	End Time

Total Items Ordered	
Total Amount QAR	

Official Stamp & Signature

TALENT ORDER FORM

Payment Method *Payment should be made only on receiving your pro-forma invoice*

BANKING DETAILS

QATAR BUSINESS EVENTS CORPORATION

Qatar National Bank (QNB)

Account No: 0013-070329-002

IBAN No.: **QA80 QNBA 0000 0000 0013 0703 2900 2**

Swift Code: QNBAQAQA

If payment is made by electronic transfer, please forward a copy of the transaction slip via email it.servicedesk@decc.qa

CONDITIONS OF SALE

- Please note that hosts/hostesses do not serve refreshments / maintain sanitation of the area.
- The prices quoted in this proposal/form are exclusive of any taxes which may be applicable as per the Laws of the State of Qatar. In case there are any taxes whatsoever applicable as per the Laws of the State of Qatar, it will be the responsibility of the Customer to bear such tax expenses and accordingly the tax amount should be added to the payment being done.
- An order is considered confirmed only if the form has been returned to talent@decc.qa and payment has been completed.
- Advanced payment of all orders is compulsory. No account or credit facilities are available.
- All staff profiles are subject to availability.
- Successful delivery of your order is dependent on accurate ordering information provided.
- Claims/Refunds will not be considered unless filed in writing prior to the close of the event.
- Cancellation of services must be made 10 days in advance. Any cancellation made less than 10 days of delivery date will be subject to a cancellation fee of up to the 100% price of the total service order value.
- The standard outfit for the staff is black suit with white shirt. In case a different outfit is required it will be provided by the client.
- The booking period of any staff must be equal to the whole duration of the particular event.